



COUNCIL *for* OPPORTUNITY *in* EDUCATION

# HIT THE GROUND RUNNING

COE'S ORIENTATION AND PROFESSIONAL  
DEVELOPMENT PROGRAM FOR NEW COLLEGE  
ACCESS AND SUCCESS PROFESSIONALS

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## HIT THE GROUND RUNNING!

Have you recently assumed responsibility for directing a TRIO, GEAR UP, or other College Access or Retention Program?

Do you have new professionals in college access and success reporting to you?

Discover why COE's Orientation and Professional Development Program for new College Access and Success Professionals might be a sensible investment in program effectiveness.

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## WHAT DOES COE ORIENTATION INCLUDE?

- 1) An individual consultation between the new staff member, his or her supervisor, and a COE Orientation faculty member to identify the staff member's most pressing professional development needs.
- 2) A full-day on-site professional development seminar to address the new staff member's most

pressing needs, enabling them to build professional relationships with colleagues and forge connections with Orientation faculty who will serve as mentors throughout the staff member's first year.

- 3) A series of one-week online modules, individually selected for the new director or staff member.

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## WHAT DOES THE CURRICULUM INCLUDE?

- ✔ Hitting the Ground: Recruiting Strategies in College Access and Success
- ✔ Preparing Students to Meet the Cost of Attending College
- ✔ Navigating the Rules and Regulations Governing a Federal or Private College Access or Retention Grant
- ✔ Structuring Services to Meet Desired Outcomes (two parts)

- ✔ How to Get Human Resources Offices to Meet Your Needs
- ✔ Applying Student Development Theory to Project Design and Services
- ✔ College Fit: Advising Students on the Best Match for Them
- ✔ Examining Bridging Programs
- ✔ The Essentials for Budgets

- ✔ Managing Your Workload to Meet Your Program Objectives
- ✔ Using Student Tracking Data to Improve Your Pre-College Program
- ✔ Working with Diverse Populations
- ✔ Professional Ethics in Opportunity Programs
- ✔ Getting Recognition for What You Do

- ✔ Getting Family Involvement in Your Programs
- ✔ Career Counseling

*Session descriptions can be found at*  
[www.coenet.us/ONBOARD](http://www.coenet.us/ONBOARD)

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## IT SOUNDS LIKE WHAT WE NEED. HOW MUCH DOES IT COST?

### FOR COE MEMBERS:

**\$800** for the individual meeting to establish a professional development program, the on-site training, and three one week online modules.

**\$1100** for the individual meeting to establish a professional development program, the on-site training, and five one week online modules.

### FOR NON-MEMBERS:

**\$1500** for the individual meeting to establish a professional development program, the on-site training, and three one week online modules.

**\$1900** for the individual meeting to establish a professional development program, the on-site training, and five one week online modules.

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## IT'S WHAT WE NEED, BUT IT SOUNDS EXPENSIVE.

COE's Orientation and Professional Development Program for New College Access and Success Professionals is an allowable cost in federal college access and success program grants, and most private grants. The total cost of the program is less than one month's salary for a new professional and can often be covered by monies unspent during a staff vacancy.

For the complete schedule for on-site and online modules and to register, visit

[WWW.COENET.US/ONBOARD](http://WWW.COENET.US/ONBOARD)

For more information contact

**Angelica Vialpando** at [angelica.vialpando@coenet.us](mailto:angelica.vialpando@coenet.us)

GET STARTED TODAY!

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1025 Vermont Ave., NW, Suite 900,  
Washington, DC 20005



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