

**Council For Opportunity in Education**  
**NATIONAL STUDENT LEADERSHIP CONGRESS**  
American University  
Washington, D.C.  
June 8-13, 2024

**COUNSELOR INFORMATION/APPLICATION**

**To be submitted by January 5, 2024**

Interested in making an impact on TRIO students at the national level? Apply to join the 34th National Student Leadership Congress (NSLC). Successful applicants will be given the opportunity to travel to Washington, D.C., and take part in facilitating a transformational experience for pre-college TRIO students from across the United States and U.S. Territories. NSLC Counselors play a crucial role in assisting students as they work collectively to find innovative solutions to today's societal issues.

Preference will be given to current or former FT/PT TRIO staff, TRIO alumni and/or former NSLC staff who have experience working with pre-college students and summer residential programs. Since counselors work with minors, a background check will be conducted.

**POSITION PURPOSE:**

Counselors will guide 10-15 students each through an intensive in-person six-day leadership experience for first-generation high school students. The counselor's role is crucial to the student's experience and the success of the program.

**QUALIFICATIONS:**

1. Experience working with high-school-aged students.
2. Ability to clearly and effectively communicate and work with NSLC students and staff.
3. Involvement in coordinating student programming.
4. Must be able to attend the required online training sessions.
5. Must participate in the mandatory in-person training and orientation, scheduled for *June 3-7, 2024*.
6. Must commit to fully participate in student programming, which is scheduled for *June 8-13, 2024*.
7. Approval from a direct supervisor to participate.

**DESIRED QUALIFICATIONS:**

Current certification in First Aid and CPR or willingness to acquire certification during staff training.

**ESSENTIAL JOB FUNCTIONS:**

1. Assist in the direction, supervision, and organization of students in the residence halls, within activities, and throughout the event to meet the intended student outcomes.
  - Apply basic youth development principles in working with campers through communication, relationship development, respect for diversity, involvement, and empowerment of youth.
  - Maintain 24-hour supervision of students, in coordination with the Lead Counselor and COE staff, including residing/sleeping in the residence halls.

- Be aware of and implement safety guidelines as discussed in training and outlined in writing in the Camp Counselor Handbook.
  - Use approved methods for facilitating the resolution of problems and conflicts. Keep the Lead Counselor informed of all behavioral issues and consult with them for assistance.
  - Participate in daily staff meetings/debriefings.
  - Assist with student registration, airport transfers, and other ground transportation needs.
1. Participate in implementing program activities within the NSLC mission and goals. Lead or assist with all activities; initiate impromptu activities to fill schedule openings.
    - Actively participate in all activities with your group.
    - Accompany students on all excursions which may involve extensive walking and fluctuating weather conditions.
    - Ensure the progression of activities based on individual and group abilities.
    - Oversee the use, maintenance, and return of all equipment in your group's possession.
  2. Be a role model to students and staff in your attitude and behavior.
    - Follow and uphold all safety and security rules and procedures.
    - Act as a positive role model for students.
    - Participate enthusiastically in all NSLC activities.

### **KNOWLEDGE, SKILLS, AND ABILITIES:**

1. A basic understanding of the developmental needs of youth.
2. The ability to relate to low-income and first-generation students in a positive manner.
3. Demonstrate knowledge and skills in technology and mobile messaging platforms such as GroupMe.

### **PHYSICAL ASPECTS OF THE JOB:**

1. Ability to endure prolonged standing, some bending, stooping, and walking long distances.
2. Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess the strength and endurance required to maintain constant supervision of campers.

### **REMUNERATION:**

All travel expenses to and from Washington, D.C. will be covered. Room and board will be provided in the dormitories at American University and all admission fees, local transportation, and off-campus meals will be covered. Additionally, a stipend in the amount of \$500.00 will be given to Counselors who complete the program.

### **STAFF SELECTION: (Applications must be completed by January 5, 2024)**

- You must complete the online application at the following link: <https://bit.ly/24NSLCCApp>
- You must ask each of your references to complete a Reference Form at this link: <https://bit.ly/24NSLCCReference>
- Interviews for the Counselor positions will take place the week of January 8-12, 2024.
- All applicants will be notified by January 19, 2024.

### **QUESTIONS:**

Contact Angela Holley, Director of Student Development Services  
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