

**EOC FINAL Virtual Proposal Writing  
Workshop  
For COE Members ONLY**

**AGENDA  
(All Times are in Eastern Time)**

**Thursday, April 9, 2026**

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|------------------------------|--|
| <b>1:00 p.m. – 2:45 a.m.</b> | <b>Welcome, Overview of the Agenda, Introductions of Faculty &amp; Review of the RFP</b> |
| <b>3:00 p.m. – 4:30 p.m.</b> | <b>Priorities: Absolute, Competitive, Invitational</b>                                   |
| <b>4:45 p.m. – 6:00 p.m.</b> | <b>Evaluation &amp; Logic Model</b>  |

**Friday, April 10, 2026**

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|--------------------------------|---|
| <b>10:00 a.m. – 11:30 a.m.</b> | <b>Budget Narrative &amp; Attachments</b>   |
| <b>11:45 a.m. – 1:15 p.m.</b>  | <b>Nailing the Need Section</b>   |
| <b>1:45 p.m. – 3:15 p.m.</b>   | <b>Plan of Operation</b>  |
| <b>3:30 p.m. – 5:00 p.m.</b>   | <b>Incorporating Priorities into Applicant &amp; Community Support &amp; Quality of Personnel</b> |
| <b>5:15 p.m. – 6:00 p.m.</b>   | <b>Burning Questions</b>  |

**3 sections may be submitted for review and must be uploaded by 2pm on April 13, 2026.  
Critiquing of Proposals will be set from 11:00amET-5:00pmET on April 14-17, 2026.**